

## **Section B 4**

### **B4 Challenged Materials**

It is recognized that an individual or organization may object to an item that has been selected for the library. It is the policy of the Daviess County Library that it maintains materials that are significant regardless of the opinion, origin, or background of the author. The director shall review the item and determine if it should remain in the collection. If the complainant does not agree with the decision of the Director, a formal complaint may be filed with and reviewed by the Board, whose decision is final. During the review process the challenged materials will not be removed from the shelves. (See "Request for Reconsideration or Review of Library Materials" B4.1.1)

#### **B4.1 Request for Reconsideration**

A REQUEST FOR RECONSIDERATION OF LIBRARY MATERIAL is available for those requesting an item be removed from the library shelves. A complaint must be filed on this form then discussed in detail by the library director and the library board before any decision can be made.

**B4.1.1 Form for Request for Reconsideration or Review**

To the person requesting reconsideration: Library policy requires that complaints be filed on this form so that the complaint can be discussed in detail. Copies of the library’s materials selection policy and other documents bearing on this complaint will be made available to you. Thank you for taking the time to provide needed information.

Author \_\_\_\_\_  
\_\_\_\_\_

Title \_\_\_\_\_  
\_\_\_\_\_

Publisher & Copyright  
Date \_\_\_\_\_

Request initiated  
by \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_  
\_\_\_\_\_

Complainant represents:

\_\_\_\_\_ Yourself

\_\_\_\_\_ Organization  
(name \_\_\_\_\_)

\_\_\_\_\_ Other(name) \_\_\_\_\_  
\_\_\_\_\_

1. To what in the library materials do you object?

2. What do you feel might be the result of reading this library material?
3. For what age group would you recommend this library material?
4. What do you believe is the theme of this work?
5. Did you read the entire library material?
6. Are you aware of the evaluation of the material by reviewers or critics?