

**DAVISS COUNTY LIBRARY BOARD
MARCH 20, 2018 MEETING PROPOSED MINUTES**

The meeting was called to order at 4:00pm with the following members in attendance: Daren Adkins, Mary Jarboe, and Shonna Morrison. Director Allison Spidle present. Jill Steward was present at the start of the meeting related to updated logo and Facebook content.

The Board heard remarks and updates from the Director.

Director's Report for March 2018:

- no update on gas wells or roof inspection as of yet, proving to be difficult on both fronts
- basement is finished, open house was held
- Jan stepping down as Friends leader- what to do about money/account with her name on it and taking money in the garage?- Board suggested a letter go to the Friends % Jan to invite them to the April library board meeting. Allison will draft this.
- Allison attended the NASA@mylibrary workshop in Denver in late February, was very informative and returned with lots of good ideas
- New candidates for hire- Sherri Croy, Dwight Smith, Deborah Warner and Sami Boyd-- board input/comments?
- donations received from Belshes (\$500 for basement), Stark (\$52 for new atlas), and Pierce (\$50 annual donation for books)
- Library received ALA's Bookapalooza grant (one of only three libraries in U.S. to receive this!)
- Library received Read From The Start grant and an early literacy presenter will be here May 1st giving out free books

After discussion and upon motion by Shonna, second by Mary, the board approved payment of submitted bills. Director requested permission to use the credit card to buy the three \$25 gas cards (from Caseys, Landes Oil and Winston Pit Stop) which are the three prizes for the adult winter reading program. Board gave approval for use of the credit card for these three purchases. Board requested a stand-alone summary of the basement project accounting at the next meeting. Allison will prepare this and concurrent with this have a transfer check ready for board signatures at next meeting transferring the basement remodel project amount from the basement account into the Farmers Bank checking account.

The proposed minutes from the February 20, 2018, board meeting were approved upon motion by Mary, and second by Shonna.

UNFINISHED BUSINESS:

Further discussion and approval of the 1,3,5, and 10 year plans tabled until more board members are present.

The list of items for sealed bid were approved for sale after a short discussion and viewing the items. Shonna moved to approve and Mary seconded. In addition, the Board would like for the Director to consider a "rare book collection" display for books such as the signed copies of JC Penney books. The Director will gather information on options.

Brief discussions about background checks for volunteers and potential employees as well as memorial money were held with no action taken at this time.

NEW BUSINESS:

Internet policy updates and application proposal was tabled until next month.

The Board discussed the need for a clearer policy regarding the use of memorial money. This matter was tabled for more board members to be present for discussion.

No closed meeting held.

The Board agreed to next meet on April 17, 2018, at 4:00pm.

Mary moved the meeting be adjourned. Shonna seconded the motion and all approved.

Draft minutes submitted by Shonna Morrison, board member.