

**DAVISS COUNTY LIBRARY BOARD  
FEBRUARY 20, 2018 MEETING PROPOSED MINUTES**

The meeting was called to order at 4:30pm with the following members in attendance: Daren Adkins, Mary Jarboe, and Kelvina Hobbs. Director Allison Spidle present.

The Board heard remarks and updates from the Director. Allison reported the library received an LSTA grant for summer reading program in the amount of \$2800. Lightbulbs/lighting in quiet area are being addressed. Basement remodel is proceeding well and will soon be complete. Allison applied for the Bookapalooza grant. We did not get the JSC downlink call with an astronaut on board the International Space Station but have been invited to apply again. Allison will be traveling to Denver for the NASA@mylibrary grant in late February. We are still waiting on \$8000 in tax revenue in order to meet what was budgeted. We have been chosen for a NASA@mylibrary grant site visit. The Janet Selby memorial books and article have generated interest and foot traffic in the library. The library received a \$40,000 donation from the Janet Selby trust and it is in the BTC account.

After discussion and upon motion by Kelvina, second by Mary, the board approved payment of submitted bills. Discussion was had regarding the importance of buying things locally. Daren proposed the board put a policy in place on this issue. Mary and Kelvina agreed this was a good idea to revisit with a full board at a future meeting.

The proposed minutes from the January 16, 2018, board meeting were approved upon motion by Mary, and second by Kelvina.

**UNFINISHED BUSINESS:**

The Board and Director continue work on the strategic plan, specifically building/facilities management. Further discussion and approval of the 1,3,5, and 10 year plans tabled until more board members are present. In this discussion the roof was discussed and the board requested Allison look into getting someone to inspect the roof as it was not known when this was last done.

The Director reported that members of the Christian Church board did not express interest in buying the library's interest in the gas wells. The Board suggested that the Director explore other sale options.

**NEW BUSINESS:**

The Director suggested that the Board strike the Wii/iPad policy that requires a user agreement and parental consent. As the Director explained, there is no access to any content that would necessitate parental approval on the Wii/iPads and that more access would benefit the community. Mary moved that the Board amend policy A9.3 to eliminate the user agreement and parental permission requirement, and that form A9.3.1 be removed. Kelvina seconded and after discussion the board approved the motion.

The Director provided the results of her first employee survey. Specific mention was made regarding decluttering the staff spaces. Allison agreed that more could be done and would revisit this with the staff. Allison made mention of the suggestion to split personnel paychecks into 12 paychecks per year so they would be even in amount for employees' personal budgeting purposes. The board declined to go to paychecks every four weeks and to stay with the current plan of monthly paychecks, to be distributed the last Friday of the month to the employees.

The Board discussed the need for a clearer policy regarding the use of memorial money. This matter was tabled for more board members to be present for discussion.

No closed meeting held.

The Board agreed to next meet on March 20, 2018, at 4:00pm.

Kelvina moved the meeting be adjourned. Mary seconded the motion and all approved.

Draft minutes submitted by Daren Adkins, board president.

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